

## Green Practice Initiative

### Policy documents/ decisions circulated for implementation

The institution has systematically planned every procedure for maintaining its Campus green. Special committee is assigned for developing the infrastructure of organization. Well-coordinated efforts are taken for the development of as a part of social responsibility, maintaining eco-friendly environment is our prime duty.

1. Eco-friendly environment is maintained by planting trees and avoiding the use of plastic in day-to-day life.
2. Ample of trees, plants and attractive vines in the institution decorate the corridors, passages and porch and provide the rich source of oxygen.
3. A dedicated full-time gardener is appointed to take care of the plants, trees and vines in the campus. The use of organic fertilizers for growing the trees is promoted.
4. The awareness programmes like tree plantation campaigns, cleanliness campaigns are held to encourage to lead ecofriendly life and make the environment clean.
5. Special programmes are organized to promote the use of bicycle, public transport, in order to control pollution. In addition to this Bicycle Day is also celebrated once in a month for the cause.
6. The institution organized some strategies to set and achieve paperless goals. The institution insist to minimize the use of papers for office purposes as by reducing excessive use of printing, remove extra printers and request paperless statements. The institution supports for organizing digital documents, using e-mails, using social networking sites like WhatsApp for everyday notices and communication.
7. The institution has also developed some android applications for maintaining the daily attendance of the students and administrative work. The institution has promoted paperless environment by developing some windows based applications for the conduction of online examinations.



**PRINCIPAL**

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